

**LOMA PRIETA JOINT UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING – BOARD OF TRUSTEES  
May 13, 2009  
Loma Prieta Forum**

BOARD MEMBERS: Diane Matlock, President  
Rachelle Lopp, Vice-President  
Paula Lacey, Member  
Mario Montana, Member  
Tricia Rasmussen, Member

BOARD MEMBERS ABSENT: Mr. Montana was absent

SECRETARY PRESENT: Henry J. Castaniada

ROLL CALL TO ORDER: 6:06 p.m.

**Approval of Agenda**

**Approved 4-0**

A **MOTION** was made by Ms. Rasmussen and seconded by Ms. Lacey to pull item 10.2 from the agenda.

**Approved 4-0**

A **MOTION** was made by Ms. Rasmussen and seconded by Ms. Lacey to approve the modified agenda.

**RECESS TO CLOSED SESSION**

**REGULAR SESSION CALL TO ORDER** – 6:33 p.m.

**Closed Session Report** - Ms. Matlock stated the Board delivered a satisfactory year-end evaluation to the superintendent and thanked him for his hard work.

**Written Correspondence** - None

**REPORTS**

**Board of Trustees** – Ms. Rasmussen reported the Loma Home and School Club voted to donate \$25,000 to the KEEP Campaign. The Board extended appreciation to Paula Lacey and Kaila Vierra as Jog a thon co-chairs.

**Superintendent (Mr. Castaniada)** – Mr. Castaniada thanked the Board for their thorough evaluation of his performance. Mr. Castaniada reminded attendees that the Board of Trustees of the Loma Prieta School District receive no financial benefit of any kind for the time and effort as a school board member. Mr. Castaniada stated that the future of the district looks very bright. Mr. Castaniada presented the district Emergency Preparedness Plan, which will be posted to the websites. The Safety Plan was requested via email by board members for review then approval at the June 17<sup>th</sup> regular board meeting. Mr. Castaniada provided an update to the KEEP Campaign progress – fundraising goal of \$210,000 was exceeded. Mr. Castaniada thanked Ms. Khandelwal for all of her time, effort, and personal sacrifice. The KEEP Campaign will continue to gratefully accept all additional donations.

**Principal (Ms. Kidwell)** – Ms. Kidwell stated the STAR testing is wrapping up. She rejoiced in the support of the community on so many levels; KEEP, School Site Council, Jog a thon, etc. Second – third grade intervention program wrapping up. End of the year activities upcoming include graduation/promotion ceremonies, beach day, class parties, etc. Ms. Kidwell acknowledged the Day of the Teacher. She commended the excellent faculty of our district.

**School Services (Mr. Levenhagen)** – No report.

**LPCF – (Mr. Leary)** – In Mr. Leary’s absence, Mr. Smith reported current Loma Prieta Community Foundation business. Mr. Smith stated the annual spring event was greeted with good weather. A new subject was included in the Garden Tour this year. Attended were given a tour of residential solar systems in addition to beautiful gardens. LPCF sponsored the Go Green organization’s successful e-waste recycling day on Saturday, May 25<sup>th</sup>. \$1,200 was gained as a result of this recycling. LPCF will review the MOU between their organization and LPJUSD at their next meeting.

**CTA - (Ms. Dahnert)** – Ms. Dahnert reported CTA recommends voting yes on the education items on the upcoming special election ballot even though there are some negative aspects to the items. The teachers appreciated the ice cream social.

## **RECOGNITION**

The Board of Trustees expressed their appreciation to: Sharon Regner, Teacher of the Year; Kerry Sletten, Classified Employee of the Year; Charlotte Khandelwal, Association of California School Administrators Volunteer of the Year; Leslie O’Malley, CT English Home and School Club; Dawn Hooper, Loma Prieta Elementary Home and School Club with special recognition to Suzanne Overstreet for her six years on the board; Dawn Hooper, Loma Public Education Fund Gretchen Goosey Memorial Award and George Smith, Loma Prieta Community Foundation.

## **PRESENTATIONS**

### **Transportation Department Annual Financial Assessment**

Ms. Smrt presented the Transportation department report as follows:

#### **History of Daily Ridership**

##### Average Daily Ridership

2003-04	237 students (first year pay for service)
2004-05	225 students.
2005-06	210 students
2006-07	199 students
2007-08	179 students
2008-09	170 students

#### **Ticket/Pass sales**

Total income generated from Home to School Transportation 2008-09 to date: \$34,000

#### **Contracted Field trips**

Estimated profits from Contracted field trips this year to date: \$12,000

We are continuing to contract trips with LG/SAR Parks & Rec throughout the school year during all school breaks.

#### **Small School District Bus Replacement**

At this time we have decided to wait to replace Bus #12. We only received \$14,000 from the state for replacement. A new 35 passenger bus will cost close to \$85,000. We do not want to spend the additional funds to replace the bus at this time.

#### **Projected closure of 08/09 Budget:**

##### Income

State Revenue	\$154,000
Fees	\$35,000
Field Trips	<u>\$20,000</u>
Total	\$209,000

Expense	
Salaries	\$100,000
Benefits	\$35,000
Supplies	\$23,000
Contracted Services	\$29,000
Insurance	<u>\$5,000</u>
Total	\$192,000

**Recommendations:**

Ridership has slightly declined this year but revenue is slightly up due to the increase in ticket/pass prices this year. Since, we have been continuing to contract the buses for field trips I do not see a need to increase ticket/pass prices for the 2009-10 school year.

**2009-10 Special Education Program Structure and Staffing Needs**

Mr. Castaniada presented the upcoming special education program, which has changed from our present model to educate the growing number of autistic students in the district with an intensive program for three hours each school day and to support the middle school model with one full time RSP teacher for 16 students. The goal is to provide a special education program in the least restrictive environment. The push in model is planned in the elementary grades. The RSP teacher will serve as a bridge between the numerous teachers and each RSP student. Paraeducators will move from Loma to CT each day to support middle school students. Ms. Kay McDonald will assist in the establishment and settling-in of this new program. This new program will give the district the opportunity to keep these students in district through their elementary education. To date there are two students with severe physical handicaps who are educated off campus. To Ms. Matlock’s question Mr. Castaniada replied the youngest students would be educated out of the regular classroom. Older students would rotate through classes and/or come together in an RSP classroom for specific individual support.

Public Comment: Ms. Patterson thanked Mr. Castaniada for recognizing the need for a different program. To Ms. Patterson’s question Mr. Castaniada explained it will be the job of Mr. Randy Cohen, new RSP teacher, to ensure regular education teachers implement requirements of student IEPs. Mr. Castaniada explained the new special education teachers will come to work early in August to become familiar with each IEP. IEP requirements will be presented to teachers during workdays and establish a process and move into the school year. Current plans do not place sixth, seventh and eighth grade students in the same class, but flexibility is important as a new student could enter the district during the summer and could have an effect. Mr. Castaniada will communicate with parents as plans come together. Mr. Freiri expressed concern with planned program of fourth through eighth grade students and requested to be kept informed.

**2009-10 Draft Budget Overview**

Mr. Fox presented the following 2009-10 fiscal year unrestricted general fund draft budget:

Unrestricted G.F.

Sub-funds

■001- Community Services (Kids & Co.)

■010- General

■020- Lottery

■040- Parcel tax

09-10 Unrestricted G.F. (\$ in 000s)		
	<u>08-09 Projection</u>	<u>Draft Budget</u>
Beg. Bal.	237	237
Revenue	3,553	3,553
Expense	-3,132	-3,101
Transfers	<u>-466</u>	<u>-469</u>
End. Bal.	192	220

09-10 Unrestricted G.F.  
(at Draft, \$ in 000s)  
Risks

■ State Funding

■ Property Tax Revenue

■ Special Education

09-10 Unrestricted G.F.  
(at Draft, \$ in 000s)  
Opportunities

■ Restricted Balance “Sweep”

■ Categorical “Flexibility”

■ Deferred Maint. Flexibility

■ Closing the 08-09 Books

Mr. Fox stated in preparation for the presentation of this draft budget, all employee costs and assumptions were reviewed. To Ms. Matlock’s question, Mr. Fox replied that although it is typically enacted in July, the State can change funding to the District at any time. Mr. Fox expects many restricted funds will go away. Money will be moved over to unrestricted side giving the impression of larger balances in some unrestricted funds. Funding will continue, but not into those restricted funds. Mr. Fox will continue to track those formerly restricted funds on the unrestricted side of the budget. The Board must consider which sources to fund: MVP, library services, and historical categoricals. Swept funds from restricted side of the budget is one-time money. Funding sources means spending savings. In 2009-10 there is money in the budget to fund MVP, and library services. There is some new flexibility in deferred maintenance. The close of 2008-09 will be favorable. The leaseback loan is 10 years in total length and costs the district \$68,000 annually. Traditionally, developer fees and rental fees fund this, but those

sources are falling short and could lead to concerns in 2010-11. The May election will affect the figures presented in this draft budget.

**PUBLIC COMMENT** – None

**PUBLIC HEARING** – None

**ACTION ITEMS**

**Approval of GATE Application**

**Approved 4-0**

A **MOTION** was made by Ms. Lopp and seconded by Ms. Lacey to approve the GATE application. This is a living document subject to change. One third of the school population participates in GATE.

**Adoption of Res. #09-XV - Declaration of Need for Fully Qualified Educators**

This item was pulled.

**Approval of School Site Council Plan**

**Approved 4-0**

A **MOTION** was made by Ms. Rasmussen and seconded by Ms. Lopp to approve the SSC Plan. Ms. Kidwell explained the reading and writing components including Step Up To Writing remain large goals. This plan builds in math and extends science development. Continued focus on alignment of instruction to CSTs, improvement of instructional materials, and teacher to teacher time. There is community support of this plan which has an updated budget, which is being combed in an effort to support the same effort with less funds. In response to Ms. Matlock's question, administration will coordinate funding of programs from all funding sources. The information provided at this meeting is the initial planning budget.

**CONSENT ITEMS**

**Approval of Consent Items**

**Approved 4-0**

A **MOTION** was made by Ms. Lopp and seconded by Ms. Rasmussen to approve the consent items to include Personnel Report number 05/13/09, April warrants in the amount of \$90,482.77, meeting minutes of April 15, 2009 and resolution number 09-XVI, IRS 403(b) Compliance.

**PENDING AGENDA ITEMS**

Safety plan to be presented at the June meeting.

**ADJOURNMENT** – 9:35 p.m.

Submitted by:

---

Henry J. Castañiada  
HJC:ebf 4/09

