

Board Members

Deana Arnold, President  
Kerrie Mills, Vice-President  
Ben Abeln, Member  
Ron Bourque, Member  
Marco Menéndez, Member

Superintendent

Lisa Fraser



**REGULAR BOARD MEETING – BOARD OF TRUSTEES**  
**January 16, 2019 – Wednesday**  
**23800 Summit Road – Loma Prieta Elementary School Forum**

**Mission Statement:**

Loma Prieta Joint Union School District, a partnership of schools, parents and community, is committed to providing each student with optimal learning opportunities in a safe, stimulating and supportive environment so that each student can reach their full academic and social potential.

\*We welcome you to this meeting. The public may ask questions relevant to agenda items at the time those are under consideration. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. Complete a red Public Comment Card to address the board during this board meeting. Complete a green Public Comment Card to request a written response from the board. Fifteen minutes are allowed for the Public to address the Board on an item that is not on the agenda during the opportunity for Public Comment. Speakers are asked to limit remarks to three minutes. The Board will take no action at this time. The Board may put the issue on a future agenda for more discussion and/or action, or may refer the issue to the administration for follow-up.

**AGENDA**

1. **ROLL CALL TO ORDER – 6:00 p.m.**
  - 1.1 Roll Call
  - 1.2 Approval of Agenda
  - 1.3 Public Concerns (An opportunity for the public to comment or address the Board on issues to be discussed in Closed Session)
  
2. **RECESSES TO CLOSED SESSION – Personnel, Negotiations, Legal Matters**  
(Pursuant to Gov't Code Section 54954.2, closed sessions are not open to the public and may only be held for negotiations discussion, employment or dismissal of an employee, disciplinary matters relative to student(s) or employee(s), meeting with legal counsel on pending or anticipated litigation, emergency situations and other exceptions as provided by the law, including Government Code sections 54957 and 54957.6.)
  - 2.1 Conference with Legal Counsel – Anticipated Litigation
  - 2.2 Conference with Legal Counsel – Anticipated Litigation
  - 2.3 Performance Evaluation of Public Employee: Superintendent
  
3. **OPEN REGULAR SESSION CALL TO ORDER – 7:00 p.m.**
  - 3.1 Flag Salute
  - 3.2 Closed Session Report
  - 3.3 Correspondence – Written
  - 3.4 Public Comment (see above\*)
  - 3.5 Approve Consent Items
  
4. **REPORTS**
  - 4.1 Board of Trustees
  - 4.2 Staff:
 

- Lisa Fraser	- District business, organizations and accomplishments
- Karren Zook	- School business, organizations and accomplishments
- Cathy Vance	- District and State Budget update
- Paul Harville	- Facilities and maintenance update
  - 4.3 LPTA: - Kat Ray - Teachers Association update
  - 4.4 CSEA: - April Fulton - Classified Employees Association update
  - 4.5 LPEF: - Michael Riese - Education Fund update
  - 4.6 Building Blocks: - Nicole Gomez - Preschool update
  
5. **RECOGNITION**
  - 5.1 Recognition of Service: Gabrielle Samaan, Substitute Teacher

6. **DISCUSSIONS/ACTION ITEMS**

- 6.1 Update to Post-Fire Restoration Project  
Representatives of Kramer Project Development will present the phases of progress of the project.
- 6.2 Discuss/Accept 2017-18 Audit Report encl. # 1  
Michael Ash of Christy White will present the 2017-18 Audit Report for discussion and acceptance.
- 6.3 Discuss/Adopt Loma Prieta Elementary School 2017-18 School Accountability Report Card encl. # 2  
The Board will review the School Accountability Report Card generated for the 2016-17 school year. This information is published each year to provide the public with an opportunity for comparison of schools for student achievement, environment, resources and demographics. Once adopted, this report will be posted on the California Department of Education, District, and Loma Prieta websites.
- 6.4 Discuss/Adopt CT English Middle School 2017-18 School Accountability Report Card encl. # 3  
The Board will review the School Accountability Report Card generated for the 2016-17 school year. This information is published each year to provide the public with an opportunity for comparison of schools for student achievement, environment, resources and demographics. Once adopted, this report will be posted on the California Department of Education, District, and CT English websites.
- 6.5 Discuss/Accept Statement of Votes and Certificate of Election Results encl. # 4  
Pursuant to Elections Code Section 15400, the Board of Trustees should accept the Statement of Votes and Certificate of Election Results, and declare the totals to be the final results of the election.
- 6.6 Discuss/Adopt 2019-20 District Calendar encl. # 5
- 6.7 Discuss/Adopt Res. #19-XIII – Authorizing Waiver Request to the 2019-20 District Calendar encl. # 6  
California Education Code allows the Board to revise the date that schools close in observance of any holiday except Veteran’s Day through the adoption of a resolution. Resolution #19-XIII supports observance of Lincoln’s Day on February 17, 2020 and Washington’s Day on February 21, 2020.

Action on all “Consent Agenda” items will be acted upon in one motion unless a Board Member or the Superintendent requests that any such items be removed from the Consent Agenda for discussion by Trustees or any interested party.

7. **CONSENT SESSION**

- 7.1 Approve Personnel Report encl. # 7  
(Resignations, Hiring, Consultants, Independent Contractors, Hourly Projects)
- 7.2 Approve Minutes – December 12, 2018 Regular Board Meeting encl. # 8
- 7.3 Approve Warrants – December 2018 encl. # 9
- 7.4 Approve Open Purchase Orders – July 1, 2018 Through December 31, 2018 encl. # 10
- 7.5 Review Comparative Financial Report encl. # 11
- 7.6 Accept Santa Clara County Treasury Investment Portfolio Status encl. # 12
- 7.7 Ratify Service Agreement with CFS NorCal/Chocelunch encl. # 13  
The Home and School Clubs at both schools have arranged a pilot program with Chocelunch to provide student lunches for the remainder of the 2018-19 school year.
- 7.8 Ratify Contract with EnviroScience for Asbestos Inspection and Monitoring encl. # 14  
EnviroScience will provide asbestos inspection and monitoring services during the removal of the IHS and bathroom portable buildings on the North Campus. The value of this contract is \$25,985.
- 7.9 Ratify Change Order #1G for Construction Services to Dryco Construction encl. # 15  
At the November meeting, the Board approved installation of concrete in the courtyard southwest of the kitchen and gym. The cost of the installation of concrete, \$36,270, will not be covered by insurance and will be paid from bond proceeds.
- 7.10 Ratify Change Order #2B for Construction Services to Granite Construction encl. # 16  
During the restoration project, the District requested irrigation at the courtyard tree wells. The cost of installation, \$994.48, will be paid from bond proceeds.
- 7.11 Ratify Change Order #2F for Construction Services to Best Electrical encl. # 17  
During the restoration project, several issues arose which were not included in the original contract with Best Electrical. The value of this change order is \$13,742. Bond funds will be used to cover the cost of security cameras. The cost for the dishwasher circuit will be submitted to the insurance carrier.
- 7.12 Ratify Change Order #2D for Construction Services to Foothill Air Conditioning encl. # 18  
During the restoration project, a change had to be made to the materials provided by Foothill Air Conditioning to meet Wildland-Urban Interface codes. The value of this change order is \$1,589 and is expected to be paid by the insurance carrier.
- 7.13 Ratify Change Order #3A for Construction Services to Beals Martin encl. # 19  
During the restoration project, issues arose that were not included in the original contract with Beals Martin for general trades. The value of this change order is \$6,274.00. At this time, it is unknown

whether the insurance carrier will pay for this change order. If not, these expenses will be paid by bond proceeds.

7.14 Ratify Change Order #2C for Construction Services to Granite Construction encl. # 20  
During the restoration project, it was determined that the original contract called for longer storm drain lines than needed. This change order issues a credit to the District in the amount of \$2,992.58.

7.15 Ratify MOU with Campbell Union School District for Professional Development encl. # 21  
The District had the opportunity to send three new teachers to a full-day training on the Soudy System, our reading intervention curriculum. The cost for this professional development was \$675, plus the cost for substitute teachers. This expense is funded in the current budget.

## 8. FUTURE MEETING DATES

8.1	Wednesday, February 13, 2019	7:00 p.m. – Regular Session	Forum
8.2	Wednesday, February 27, 2019	6:30 p.m. – Budget Study Session	Forum
8.3	Wednesday, March 13, 2019	7:00 p.m. – Regular Session	Forum
8.4	Wednesday, April 3, 2019	7:00 p.m. – Regular Session	Forum
8.5	Wednesday, May 8, 2019	6:30 p.m. – Budget Study Session	Forum

## 9. ADJOURNMENT

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent's Office at least two working days before the meeting date.

### Board Goals 2018-2019

#### 1. Strategic Focus Area: Student Learning

Goal: Provide excellent academic programs that engage students in well managed classrooms using appropriate technology with solid measurable results.

Goal: Foster a positive school climate.

#### 2. Strategic Focus Area: Financial Stability and Sustainability

Goal: Promote and maintain fiscal stability.

#### 3. Strategic Focus Area: Safe and Maintained Facilities

Goal: Provide safe, clean, and educationally appropriate facilities.

#### 4. Strategic Focus Area: A Skilled, Caring, and Professional Staff

Goal: Foster a culture of support that enables all staff to excel professionally.

#### 5. Strategic Focus Area: Engaged and Aware Community

Goal: Focus on overall communication strategies to effectively engage the parents and the community.