

**LOMA PRIETA JOINT UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING  
September 9, 2015  
Loma Prieta Elementary School Forum**

BOARD MEMBERS: Rachelle Lopp, President  
Shannon Hickok, Vice President  
Deana Arnold, Member  
Ron Bourque, Member  
Paula Lacey, Member

BOARD MEMBERS ABSENT: None

SECRETARY PRESENT: Corey Kidwell

ROLL CALL TO ORDER: 6:00 p.m.

**A BIG thank you to Lisa O. Sullivan for providing fresh baked treats and lemonade for attendees of the meeting.**

**Approval of Agenda**

**Approved 5-0**

A **MOTION** was made by Ms. Lacey and seconded by Ms. Arnold to approve the agenda as presented.

**Public Concerns** – None

**Recess to closed session**

**CONVENE REGULAR SESSION** – 7:00 p.m.

**Closed Session Report** – Ms. Lopp reported discussion of the Superintendent’s contract occurred. No action was taken. Discussion of labor negotiations with CSEA occurred. Mr. Bourque excused himself during the discussion. No action was taken.

Ms. Lopp thanked the attendees of the meeting expressing her appreciation for their support following the fire in the community center. She explained that the Board would provide time for public comment regarding the fire and fire restoration. Ms. Lopp also advised the attendees of the full agenda of items before the Board.

**Written Correspondence** – None

**Public Comment** – Ms. Joni Thomas, representing Ms. Schwabecher, presented to members of the Board and Administration copper puzzle piece key chains to say thank you to the district leadership for their work and dedication in response to the community center fire.

*7.3 encl. #10*

## **CONSENT ITEMS**

**Approved 5-0**

A **MOTION** was made by Ms. Hickok and seconded by Ms. Arnold to approve the consent items including Personnel Report 09/09/15; August warrants in the amount of \$148,295.91; open purchase orders from July 2015 through August 2015 in an encumbered amount of \$270,980.57, liquidated amount of \$36,528.61, and balance of \$234,451.96; acceptance of donations of student backpacks with school supplies from the Los Gatos Lions Club and a \$200 cash donation from the Tim and Ann Harrington family to the general restoration fund; adoption of resolution number 16-VII; review of Economic Impact Aid actual expenses for the 2014-15 year; adoption of resolution number 16-VIII; approval of declaration of surplus items; and adoption of resolution number 16-IX.

## **RECOGNITION**

Superintendent Kidwell read the resolution of commendation for Mr. Levenhagen's contributions during and following the community center fire. Ms. Kidwell described Mr. Levenhagen's actions during the fire. She extended accolades to Mr. Levenhagen's staff as well.

## **REPORTS**

**Board of Trustees** – Ms. Lopp reported her attendance at an LPEF meeting in August. She commended the group of volunteers and thanked them for the great service they do. Ms. Lopp attended a CTHSC meeting in September and commended them on their effort to provide food services for the students. Ms. Hickok thanked Ms. Kidwell for her work during and following the fire. Board members were informed. Her decisions were sound. She kept staff and parents informed.

**Superintendent (Ms. Kidwell)** – Ms. Vance reported the proposed Senate Bill 799 would exempt Basic Aide and school districts of less than 2500 ADA from the cap on budget reserves.

**Assistant Principal/Curriculum Coordinator (Ms. Carino)** – Ms. Carino reported both campuses are up and running. She commended the resiliency of the staff and students. Music instruction will be held in Kids and Co. Teachers are getting close to back-to-usual. Ms. Carino reported our student test results are overall better as compared to the State. Our students measured at or above the standard. The District is still awaiting receipt of the individual student results. A link to reference information to assist in review and understanding of the individual results can be found on the district website.

**CBO (Ms. Vance)** – No report.

**Director of Facilities and Maintenance (Mr. Levenhagen)** – No report.

**Director of Communication and Outreach (Ms. Schwabecher)** – No report.

**LPTA (Ms. Ray)** – Ms. Ray reported the teachers are off to a great start this new school year. Ms. Ray reported her attendance at a CTA presidents' conference in July where leadership and Friedrichs v. CTA were the topics of primary focus.

**CSEA (Ms. Fulton)** – Ms. Fulton reported the bargaining unit ratified the contract with the District and related salary schedule in a unanimous vote on September 1. She thanked Ms. Kidwell and Ms. Vance for their support. Ms. Marin thanked Ms. Bourque, Ms. Fulton and Ms. Soucy for their time and effort on behalf of union members.

LPEF (Ms. Thomas) – Ms. Thomas reported the focus is on Gala preparations. She reported donations are “off the charts”. More volunteers are needed. The primary team members are second year veterans. Over 200 tickets have been sold to date.

## **PUBLIC HEARING**

### **Sufficiency of Instructional Materials**

The public hearing opened at 7:17 p.m.

Ms. Kidwell explained this is an annual event to declare the District possesses enough instructional materials to meet the demands and needs of the students.

There were no public comments.

The public hearing closed at 7:18.

### **Public Disclosure of Settlement Agreements with Loma Prieta CSEA Chapter #739**

The public hearing opened at 7:18 p.m.

The Superintendent explained the term of the agreement reached includes 2014-2015 through 2016-2017 years. Ms. Vance described the financial aspects to include a one-time 5% payroll bonus for the 2014-15 year, an ongoing 5% increase to the salary schedule effective July 1, 2015, and an increase to the annual cap on health benefits.

There were no public comments.

The public hearing closed at 7:20 p.m.

## **DISCUSSION/ACTION ITEMS**

### **Update on Fire Impact and Restoration Efforts**

Ms. Kidwell presented the following:

#### **Fire Recovery Update Impacts and Planning**

##### Facilities

- Already completed
  - Safety/Hazards/Security
  - Telecom
  - Temporary accommodations (phase 1)
- In progress
  - Needs assessment – urgent and emergency needs
  - Staging for demolition
  - Coordination with architect and DSA
  - Structural engineering reports
  - Consideration of portable buildings
- TBD
  - DSA Processes
  - Demolition timelines
  - Restore utilities
  - Full project timeline
  - Critical storage issues

##### Business Side

- Insurance issues
- Emergency resolutions

- Partner relationships
  - LPCF (TIM)
  - MERC/Red Cross
  - County
  - Los Gatos Recreation
- Facility use issues
  - Working through requests
    - ✕ Finding space (HSC, LPCF, John Leopold, sports, etc)
  - Weather will change soon
  - SCCSIG JPA – good insurance
  - Working through process/reimbursements
  - Donations from partners are District property
  - Lost revenue opportunities

Instruction

- Schools are in session
- Social and stress impacts
- Lost support resources (IT, facilities routines, storage, etc.)
- Classes relocated/shared space
  - PE
  - Music
  - Art

To Ms. Arnold’s question, Mr. Levenhagen explained the major issues include the structural integrity of the interior brick wall of the gym, the roof, and electrical and fire alarm systems.

Mr. Levenhagen explained he did expect the roof would be covered as soon as the investigation concludes and before the rainy season begins.

To Ms. Hickok’s question, Mr. Levenhagen explained he does not believe water may have caused much damage. His concern is gouging of the floor. Once he is cleared to enter the building, he will assess any damage to the floor.

Ms. Vance explained the District has plenty of insurance coverage for District property as well as the property of others’ within the care of the District. There is a \$1,000 deductible for in-kind replacement.

Ms. Kidwell explained the next item on the evening’s agenda is an emergency resolution which will allow the District to rapidly move forward with repairs due to the emergency situation. The District will shop for services and obtain quotes, but will not undergo the formal bidding process, but the building will take quite some time to fully restore. Mr. Levenhagen and the Superintendent stressed the importance to completion of the North Campus project in light of the reduced capacity as a result of the fire.

Reverend Stephen Glauz-Todrank offered the use of Skyland Church facilities. Ms. Kidwell thanked him and stated the District will be turning to community partners to use their space.

**Adopt Res. #16-X – Finding the Existence of an Emergency and Authorizing the Making of Contracts in Writing on Behalf of the District Without Advertising For or Inviting Bids**

**Approved 5-0**

Ms. Kidwell explained in order for the District to expediently provide public services, this resolution will allow for the processes required to begin restoration of the facility.

A **MOTION** was made by Ms. Arnold and seconded by Mr. Bourque to adopt resolution #16-X as presented.

**Discuss/Adopt Technology Infrastructure Action Plan and Support Contract**

**Approved 5-0**

A **MOTION** was made by Ms. Lacey and seconded by Ms. Arnold to adopt the technology infrastructure action plan and support contract.

Ms. Kidwell explained there has been much progress over the last year to improve the infrastructure. Ms. Kidwell expressed the need for additional help with the added responsibilities of Principal and Director of Technology. Mr. Kanavel offers the District technology management oversight to move the District to where it needs to be in the areas of infrastructure and educational technology including professional development. The Kanavel Group will provide management to identify resources, work with the school community to meet needs and sort priorities, improve student information systems, and instructional data reporting.

To Mr. Bourque's question, Mr. Kanavel replied the fire did not change the scope, it added complexity and possible new opportunities.

Ms. Kidwell looks forward to bringing in The Kanavel Group to build structure.

To Ms. Soucy's question, Ms. Kidwell explained the \$60,000 contract is outcome based. There is no time limit expressed in the contract.

**North Campus Project Update and Timeline**

Mr. Terrones presented updated information indicating the requirement for new geotechnical investigation. Mr. Terrones explained a "protracted" period of coordination with the Division of the State Architect is complete. As a result, the DSA concurs that the project is deemed an "Alterations Project" rather than a full "Rehabilitation Project". Additional structural engineering for the existing roof framing of the "Kinder" building and for repair at the truck accident location is necessary. The December 2014 cost estimate was \$386,452.57 with the additive alternate (porch area) of \$51,298.35, for a total of \$437,750.93. The revised cost estimate as of September 2015, is \$505,486.67, with the additive alternate (porch area) of \$62,748.88, for a total of \$568,235.55. Mr. Terrones explained escalation for both the base cost and the additive alternate for enclosing the porch area are the result of increasing construction costs occurring throughout the Bay Area. With the increase in construction base costs, the additional construction contingency will increase. Additional architectural & engineering fees for the DSA negotiation and the additional structural analysis causes an increase in the project costs. Added DSA fees increase as a percentage of increased construction costs. Added testing and inspections also increase as a percentage of increased construction costs. New geotechnical investigation costs are required based on the new building codes in force. A draft schedule forecasts occupancy in mid-March, 2016. Ms. Kidwell stated that in the building of the 2015-16 budget, an adjustment was made to move Kids & Co revenue into a line item for purchase of Kids & Co furnishings in the new building.

**Adopt Res. #16-VI – Sufficiency of Instructional Materials**

**Approved 5-0**

A **MOTION** was made by Ms. Lacey and seconded by Mr. Bourque to adopt resolution #16-VI as presented.

**Discuss/Ratify Agreements with Loma Prieta CSEA Chapter #739 and Approve**

**AB1200 Fiscal Disclosure**

**Approved 4-0-1**

The Superintendent commended the CSEA negotiating team for their work to articulate

their needs and improve the processes. Mr. Bourque abstained from voting.  
A **MOTION** was made by Ms. Arnold and seconded by Ms. Hickok to ratify the agreements with CSEA and approve the AB1200 as presented.

**Approve Application for Exemption from the Required Expenditure for Classroom Teachers' Salaries** **Approved 5-0**

A **MOTION** was made by Ms. Hickok and seconded by Ms. Lacey to approve the application for exemption from the required expenditure for classroom teachers' salaries as presented.

**Discuss/Approve 2014-15 Unaudited Actuals** **Approved 5-0**

A **MOTION** was made by Ms. Lacey and seconded by Mr. Bourque to approve the unaudited actuals as presented.

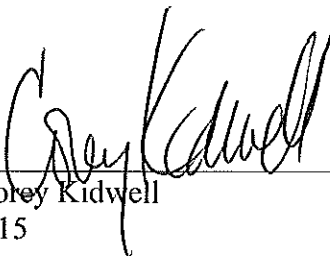
**Discuss/Adopt District Goals with Success Indicators** **Approved 5-0**

Following review and discussion, the first goal was revised to read: Provide excellent academic programs that promote higher level thinking skills "using benchmarks to inform student learning". The first success indicator under the strategic focus area, Safe and Maintained Facilities, was revised to read: Prioritize fire recovery "and North Campus" efforts.

A **MOTION** was made by Ms. Hickok and seconded by Mr. Bourque to approve the District Goals with Success Indicators as amended.

**ADJOURNMENT** – 9:25 p.m.

Submitted by:

  
\_\_\_\_\_  
Corey Kidwell  
9/15