

LOMA PRIETA HOLIDAY CRAFT FAIRE 2016

Sponsored by C.T. English Middle School's Home & School Club

Information for Middle School Students and Community Groups

Event Dates: December 3 & 4, 2016

Hours: Saturday from 10:00 am to 5:00 pm
Sunday from 10:00 am to 4:00 pm

Location: Loma Prieta Community Center Gym
23800 Summit Road, Los Gatos, CA 95033

Fees: \$15 for one ½-table space during one timeslot, which is several hours long, Not the entire day:

- Saturday, Dec 3 from 10 am to 2 pm
- Saturday, Dec 3 from 2 pm to 5 pm
- Sunday, Dec 4 from 10 am to 1 pm
- Sunday, Dec 4 from 1 pm to 4 pm

Spaces: ½ tables are available for CTE Students and FREE for approved community groups

Cancellation Fee: Before November 20, 2016 - 50% refund
After November 21, 2016 - NO REFUND

Furniture: Tables and chairs will be supplied from the community center and may not be set up or removed during the show.

Set Up Time: Saturday, December 3rd from 8:30 am – 9:30 am
Sunday, December 4th from 8:30 am – 9:30 am

Electricity: Is available primarily to adult vendors who are renting booth space, but please let us know on the registration form if you also require electricity to demonstrate or illuminate your products.

Rules:

1. All items for sale must be hand-crafted. No pre-manufactured items may be sold.
2. IF space allows and students wish to be sell the entire day, we will do our best to accommodate them. **First come, first serve**
3. Each 1/2 table space can have 1 or 2 people in the space at a time. It's OK to sit on chairs behind your table space, but we must limit the number of students who are selling behind tables to 1 or 2 per ½ table space for a total of 4 at a whole table.
4. You are **not** accepted in the show until you receive an acceptance letter via email.
5. Please be courteous to participating vendors who have paid much more than students for their booth space.
6. Remain at your ½ table space with your items for sale for the duration of your timeslot.

Applications:

Due in CTE office by 3pm on Thursday, November 10, 2016. Please include these items:

- Application completed and signed by parent for student (and 1 partner).
- Check or money order made out to C.T. English Home & School Club in the correct amount for the number of days desired. **Please DO NOT send any cash or more than one check per application.**

Mail or deliver in person your applications/forms and checks to the CTE office in an envelope:
Holiday Craft Faire 2016
CTE Student Applications
23800 Summit Road
Los Gatos, CA 95033

Questions? Please email Sherry McNamara at LomaPrietaHolidayCraftFaire@gmail.com or call 408-202-9466

2016 LOMA PRIETA HOLIDAY CRAFT FAIRE
Student & Community Vendor Application to sell goods

Please Print Clearly

First Student's Name/Grade:

Partner Student's Name/Grade:

Items to be Sold (be specific):

Price Range for Your Products:

Describe how you make your product & whether parts are made by someone else:

Cancellation Fee

After November 21, 2016 - NO REFUND

Adult's Initials Here _____

First Parent or Community Group:

Parent or Community Group Phone #:

Parent or Community Group Email:

Each 1/2-table space is \$15.

Limit of 2 students at each 1/2-table space.

When Do You Want to Sell? Please rank in order of priority. If you are not available, do not rank the timeslot.

Saturday, Dec 3 from 10 am to 2 pm _____

Saturday, Dec 3 from 2 pm to 5 pm _____

Sunday, Dec 4 from 10 am to 1 pm _____

Sunday, Dec 4 from 1 pm to 4 pm _____

***** PLEASE DO NOT SEND CASH *****

Total Fee Enclosed: \$15

Payable to: CT Home & School Club

Check #: _____

I hereby absolve and hold blameless, the Loma Prieta Joint Union School District, the C.T. English Home & School Club, its officers and members, and all school district employees and volunteers of any liability for loss or damage to my or my child's work, equipment or person by any cause, and I forego any actual, consequential or incidental damages arising out of such loss or damage for any reason. Adult's Initials Here _____

I hereby authorize the organizers of the Loma Prieta Holiday Craft Faire to use photography for the sole purpose of event publicity. Adult's Initials Here _____

Parent or Community Group Signature:

Date:

Partner's Parent/Gaurdian Signature:

Date:
