

Board Members

Shannon Hickok, President  
Jennifer Straw, Vice President  
Deana Arnold, Member  
Paula Lacey, Member  
Rachelle Lopp, Member

Superintendent

Corey Kidwell

*Above all, education.*



**JOINT UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING – BOARD OF TRUSTEES**

**June 11, 2014 - Wednesday**

**23800 Summit Road – Loma Prieta Elementary School - Forum**

**Mission Statement:**

Loma Prieta Joint Union School District, a partnership of schools, parents and community, is committed to providing each student with optimal learning opportunities in a safe, stimulating and supportive environment so that each student can reach their full academic and social potential.

\*We welcome you to this meeting. The public may ask questions relevant to agenda items at the time those are under consideration. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Board. Complete a red Public Comment Card to address the board during this board meeting. Complete a green Public Comment Card to request a written response from the board. Fifteen minutes are allowed for the Public to address the Board on an item that is not on the agenda during the opportunity for Public Comment. Speakers are asked to limit remarks to three minutes. The Board will take no action at this time. The Board may put the issue on a future agenda for more discussion and/or action, or may refer the issue to the administration for follow-up.

**AGENDA**

1. **ROLL CALL TO ORDER – 5:30 p.m.**
  - 1.1 Roll Call
  - 1.2 Approval of Agenda
  - 1.3 Public Concerns (An opportunity for the public to comment or address the Board on issues to be discussed in Closed Session)
  
2. **RECESS TO CLOSED SESSION – Personnel, Negotiations, Legal Matters**  
(Pursuant to Gov't Code Section 54954.2, closed sessions are not open to the public and may only be held for negotiations discussion, employment or dismissal of an employee, disciplinary matters relative to student(s) or employee(s), meeting with legal counsel on pending or anticipated litigation, emergency situations and other exceptions as provided by the law, including Government Code sections 54957 and 54957.6)
  - 2.1 Performance Evaluation of Public Employee: Superintendent
  - 2.2 Discuss Public Employee Performance: Management Staff
  
3. **OPEN REGULAR SESSION CALL TO ORDER – 7:00 p.m.**
  - 3.1 Flag Salute
  - 3.2 Closed Session Report
  - 3.3 Correspondence – Written
  - 3.4 Public Comment (see above\*)
  
4. **RECOGNITION**
  - 4.1 Loma Public Education Fund Charity Golf Tournament Committee
  
5. **REPORTS**
  - 5.1 Board of Trustees
  - 5.2 Staff:
    - Corey Kidwell - District business, organizations and accomplishments
    - Rebecca Carino - School business, organizations and accomplishments
    - Cathy Vance - District and State Budget update
    - Tom Levenhagen - Facilities and Technology update
    - Patty Smrt - Transportation update
  - 5.3 LPTA: - Kat Ray - Teachers Association update
  - 5.4 CSEA: - April Fulton - Classified Employees Association update
  - 5.5 LPEF: - Joni Thomas - Education Fund update
  - 5.6 LPCF: - Sanjay Khandelwal - Community Foundation update
  
6. **DISCUSSIONS/ACTION ITEMS**
  - 6.1 Update to North Campus Multiuse Facility Renovation encl. # 1  
Architect Richard Terrones will present supplemental materials developed in the last meeting with the Superintendent and Director of School Services.

- 6.2 Curriculum and Assessment Presentation  
The Assistant Principal/Curriculum Coordinator will discuss strides made during the 2013-14 school year and present plans for 2014-15.
- 6.3 Discuss/Adopt Local Control and Accountability Plan encl. # 2  
Following a public hearing of the Local Control and Accountability Plan on May 28, 2014, the Plan is presented for Board adoption.
- 6.4 Approve 2014-15 Consolidated Application for Funding encl. # 3  
Annual application to document participation in programs and provide assurance that the district will comply with the legal requirements of each program.
- 6.5 Discuss/Adopt 2014-15 District Budget encl. # 4  
The adopted budget sets estimates for revenues and allocations for expenditures in the 2014-15 year. Following a public hearing of the Draft 2014-15 Budget on May 28, 2014, the Budget is presented for Board adoption.
- 6.6 Discuss Student Overnight Field Trip to Yosemite  
The Board will consider the curricular benefits of participation by middle school students in Yosemite Institute in the Fall of 2014. This is a program CT English students participated in the past. The Yosemite Institute is a highly regarded experiential learning program. Feasibility will be discussed and direction will be given to the staff should the Board want to add this experience to the middle school options.
- 6.7 Update to Website Development  
A timeline for the anticipated stages of web development will be presented to the Board of Trustees.
- 6.8 Discuss/Approve Job Descriptions
- A. After School Athletic Director encl. # 5  
Per the direction of the Board to restore the Athletic Director under management of the district, a job description will be presented for consideration and adoption.
- B. Director of Facilities and Maintenance encl. # 6  
With the increased demand for facilities redevelopment and pending project completions, the Superintendent is recommending that the school services leadership functions be divided. The creation of a dedicated Director of Facilities and Maintenance is the first step in this process. Leadership in the area of technology will be under development during the 2014-15 school year.
- 6.9 Discuss Rental of Commercial Kitchen by Caterer encl. # 7  
In collaborate with LPCF, the District engaged in a small pilot project allowing daytime use of the kitchen in the community center building. Impact and outcomes of this pilot will be discussed. Direction will be given for program changes for the 2014-15 school year.

*With the guidance of the California School Boards Association, the Board of Trustees periodically reviews board policies to remain current with changes in applicable laws and mandates.*

- 6.10 Adopt Revised Board Policy 5113.1  
Pursuant to Board Policy 9310, the Superintendent presented draft revised policies for a first reading at the April 16, 2014 regular board meeting. The Superintendent recommends the Board waive the second reading of these mandated revisions and act to adopt the revised policies as presented.
- 6.11 Adopt Revised Administrative Regulations 5113.1 and 5125  
Pursuant to Board Policy 9310, the Superintendent presented draft revised administrative regulations for a first reading at the April 16, 2014 regular board meeting. The Superintendent recommends the Board waive the second reading of these mandated revisions and act to adopt the revised regulations as presented.
- 6.12 First Reading of Revised Board Policy and Administrative Regulation 5123 – Promotion/Acceleration/Retention encl. # 8  
This mandated update provides for students to be identified for retention as early in the school year, and as early in their school careers, as possible. Policy reflects AB 484 which establishes a new state assessment system, impacting the indicators that may be used to identify a student for retention. Policy also reflects AB 97 which redirects into the LCFE funding for supplemental instruction for students in grades 2-9 who have been retained or recommended for retention (without eliminating the district's responsibility to provide supplemental instruction for such students) and for students in grades 2-6 who have been identified as being at risk of retention. Policy contains material formerly in AR regarding grade levels at which students will be identified for retention, subjects that will be used as the basis for identifying students for retention, responsibility for retention decision when the student has more than one teacher, and requirements for an appeals process. The mandated regulation is updated to reflect California Department of Education recommendation regarding the timing of approving a student's continuation in kindergarten for an additional year and to clarify the process for parent/guardian appeal of a teacher's decision to promote or retain a student.

- 6.13 First Reading of Revised Board Policy 6164.2 – Guidance/Counseling Services encl. # 9  
 This mandated policy update reflects AB 97 which redirects funding into the LCFF for the Supplemental School Counseling Program for grades 7-12 and for the 10<sup>th</sup> grade counseling program formerly funded through the Pupil Retention Block Grant. Policy also expands material on (1) the qualifications of employees providing school counseling, school psychology, and/or school social work services; and (2) mental health counseling.

*Action on all 'Consent Agenda' items will be acted upon in one motion unless a Board Member or the Superintendent requests that any such item be removed from the Consent Agenda for discussion by Trustees or any interested party.*

**7. CONSENT SESSION**

- 7.1 Approve Transportation Department Annual Report encl. # 10  
 The annual report includes comparative ridership, ticket/pass sales, field trip activity, grant status and fiscal projections.
- 7.2 Approve Current Year Budget Transfers and Changes encl. # 11  
 Action to support adjustments to the budget to reflect actual revenues and expenses in the 2013-14 year.
- 7.3 Approve Personnel Report encl. # 12  
 Resignations, Hiring, Consultants, Independent Contractors, Hourly Projects
- 7.4 Approve Minutes – May 7, 2014 Regular Board Meeting encl. # 13
- 7.5 Approve Minutes – May 15, 2014 Special Board Meeting encl. # 14
- 7.6 Approve Minutes – May 28, 2014 Special Board Meeting encl. # 15
- 7.7 Approve Minutes – May 28, 2014 Budget Study Session encl. # 16
- 7.8 Approve Warrants – May 2014 encl. # 17
- 7.9 Approve Open Purchase Orders Through May 2014 encl. # 18
- 7.10 Approve Transportation MOU with LGS Community Ed & Rec (LGSCER) encl. # 19
- 7.11 Approve Employment Contract for Chief Business Official encl. # 20  
 Employment contract for management staff member.
- 7.12 Approve Employment Contract for Payroll/Personnel Specialist encl. # 21  
 Employment contract for management support staff member.
- 7.13 Approve Employment Contract for Administrative Assistant to the Superintendent encl. # 22  
 Employment contract for management support staff member.
- 7.14 Approve Employment Contract for Transportation Supervisor encl. # 23  
 Employment contract for management staff member.
- 7.15 Approve Employment Contract for Director of Facilities and Maintenance encl. # 24  
 Employment contract for management staff member.
- 7.16 Approve Employment Contract for Director of Daycare encl. # 25  
 Employment contract for management staff member.
- 7.17 Approve Employment Contract for Assistant Principal/Curriculum Coordinator encl. # 26  
 Employment contract for management staff member.
- 7.18 Approve Addendum to Employment Agreement with Superintendent encl. # 27  
 This addendum extends the Superintendent's current contract by one year. There are no other changes to terms or conditions of the contract as a result of this addendum.
- 7.19 Approve the 2014-15 MOU with the Santa Cruz/Silicon Valley New Teacher Project encl. # 28  
 Agreement to provide beginning teacher support pursuant to SB 2042.

**8. PENDING ITEMS**

- 8.1 Discuss Methods to Manage Growing Enrollment
- 8.2 Develop Criteria for Territory Transfer Approval
- 8.3 2014-15 Transitional Kindergarten Plan
- 8.4 Discuss Class Sizes as it Relates to Student Success
- 8.5 Discuss/Appoint Measure H Citizens' Oversight Committee Members – September

**9. FUTURE MEETING DATES**

- |     |                               |                                 |         |
|-----|-------------------------------|---------------------------------|---------|
| 9.1 | Thursday, July 31, 2014       | 9:00 a.m. – Governance Workshop | CC Room |
| 9.2 | Wednesday, August 13, 2014    | 7:00 p.m. – Regular Session     | CC Room |
| 9.3 | Wednesday, September 10, 2014 | 7:00 p.m. – Regular Session     | TBD     |
| 9.4 | Wednesday, October 8, 2014    | 7:00 p.m. – Regular Session     | TBD     |

**10. ADJOURNMENT**

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent's Office at least two working days before the meeting date.

### **Board Goals 2013-2014**

1. Strategic Focus Area: Student Learning

Goal: Provide excellent academic programs reflecting transition to the Common Core Standards.

2. Strategic Focus Area: Financial Stability and Sustainability

Goal: Pursue local revenue options to achieve self-sufficiency for long-term viability.

3. Strategic Focus Area: Engaged Aware Community

Goal: Develop an effective communication strategy including website, weekly communication to parents, calendar, teacher/parent communication and emergency alerts.

4. Strategic Focus Area: Skilled, Caring, Professional Staff

Goal: Foster the culture of learning, for all staff, by providing staff development opportunities.

5. Strategic Focus Area: Safe and Maintained Facilities

Goal: Develop a comprehensive facility plan that addresses facility maintenance, playground safety, energy efficiency and technology infrastructure.